



**Canada Agricultural Review Tribunal (CART)  
Stakeholders' Advisory Committee (AC)  
Meeting Held on January 23, 2024, at 11:00 a.m. ET via Teams**

**MINUTES**

**Members in Attendance:**

Emily Crocco, Chairperson of CART  
Pierre Lampron, Chair of the Advisory Committee  
Jorge Correa  
Maria El-Hachem  
Sherri-Lynn Foran  
Robin Horel  
Frédéric Lapointe  
Claudia Larocque  
Moya McAlister  
Melanie Nobre  
Geneviève Parent  
Russell Reitsema  
Skyler Veazey

**Observer**

Ryan Wilkes

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**1 Welcome**

Mr. Lampron thanked and welcomed participants to the meeting.

Mr. Lampron welcomed Skyler Veazey to the AC.

Ms. Veazey is the new technical and regulatory Director of the Canadian Poultry and Egg Processors Council (CPEP); she will be replacing Robin Horel moving forward. Mr. Lampron thanked Mr. Horel for his contributions to the AC.

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## 2 Review and approval of draft minutes from September 19, 2023, meeting

The AC unanimously approved the draft minutes from the September 19, 2023, meeting.

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## 3 Chairperson's update:

Ms. Crocco thanked the AC for the comments that were provided during the last meeting.

### Website Updates

Since then, CART has added some new content to its website:

- CART's [mandate and mission](#) have been updated;
- CART [website design](#) follows Treasury Board's policy regarding the management of communications;
- CART hearings are [open to the public](#); and
- CART's [Service Standards](#) have been published.

### E-Filing Portal

Ms. Crocco stated that the e-filing portal for CART is at its final stages. There are a few technical things left to figure out, but the portal should be up and running by the end of this fiscal year. This e-filing portal will enable applicants to file their requests for review electronically, along with the parties being able to submit documents via the portal.

Ms. Nobre mentioned that the e-filing portal is an excellent initiative, and she is looking forward to seeing the finished product.

Ms. Nobre asked how the respondent parties (i.e. CBSA and CFIA) will be notified of the new requests using the e-filing portal. Mr. Lapointe, CART's Registrar, replied that it will be the same process as it is right now, but instead of receiving the request via e-mail it will be done through the portal.

Ms. Foran asked what CART's experience has been with the creation of the e-filing portal and if there are any forecasted solutions to possible technical difficulties. Mr. Lapointe said that there are built-in solutions provided by ATSSC. The system is being tested and everything seems to run smoothly.

Mr. Horel inquired if there would be a communication plan to advise stakeholders of this change when it comes into force. Ms. Crocco stated that one will be developed before the launch of the portal.

### **Access to Justice (A2J) Project**

Ms. Crocco said that CART has been speaking with Moya McAlister from the National Self-Represented Litigants Project (NSRLP), and with Paul Aterman, a plain-language specialist, about making CART's procedures and documents more accessible.

The challenge will be that the Administrative Tribunals Support Service of Canada (ATSSC) has informed CART that it has very limited funds to contribute to the A2J project. That said, Ms. Crocco remained optimistic that CART will find ways to move the A2J project forward.

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#### **4 Feedback on Draft Accommodations, Mental Health Supports, and Getting Help Documents**

Mr. Lampron noted that the documents are simple and straight-forward. There were no comments from the AC on the draft documents.

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#### **5 Round table**

Ms. Parent thanked the team and mentioned that the documents are very accessible and comprehensible.

Ms. McAlister said that everything looks good and mentioned that she is happy to see there are many new processes being created. She also hopes that NSLRP will be able to assist CART in some way with the A2J project.

Mr. Horel thanked the committee members for the meeting and said that his replacement, Skyler Veazey, has an extensive experience in regulatory and technical issues.

Ms. Veazey said that the documents that were sent to the AC were clear, succinct, and straightforward.

Ms. Foran congratulated the team on the progress made to date and reported being eager to see the launch of the e-filing portal. She thanked everyone for the continued collaboration of the AC.

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Mr. Wilkes mentioned that it is great to be a part of the committee to stay updated on CART's operations and to see that CART is making its processes simpler and more streamlined for Canadians.

Mr. Reitsema, from a young farmer's point of view, stated that he appreciates the commitment to the mental health supports, as well as keeping things as digital and accessible as possible.

Mr. Lampron thanked everyone for their participation.

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## **6 Next Meeting Date**

The next meeting date will be April 23<sup>rd</sup>, 2024, at 11:00 am EST.

Moving forward the calendar invitations will have the Microsoft Teams link embedded in the original invitation, along with it also being included in the agenda.

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