



Canada Agricultural
Review Tribunal
Ottawa, Canada
K1A 0B7

Commission de révision
agricole du Canada

FOR REGISTRY USE ONLY

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REQUEST FOR REVIEW FORM

IMPORTANT:

Under subsection 9(1) of the [Agriculture and Agri-Food Administrative Monetary Penalties Act](#), when an individual pays the penalty, or a portion thereof, it recognizes that this payment is worth statement of responsibility with respect to the noted violation and terminates the review process.

STEPS TO FOLLOW:

1. For information regarding the request for review process, please visit our website at: cart-crac.gc.ca.
2. The address and documents you provide will be disclosed to other parties to this request for review.
3. You must complete and send this form to the Tribunal by REGISTERED MAIL, courier, email or fax.
4. DO NOT send your Request for Review by ordinary mail.
5. If this form is sent by email or fax, **a hard copy must be immediately sent to the Tribunal by registered mail.**

Your contact information

Mr.	Ms	Other: _____
Last Name:		
First Name:		Middle initial:
Mailing address:		
City:		Province:
Postal Code:		Preferred phone:
Alternate phone #1:		Alternate phone #2:
Email address:		

Contact information of the person who will be representing you (if applicable)

Lawyer	Other (specify): _____	
Mr.	Ms.	Other: _____
Last Name:		
First Name:		Middle initial:
Mailing address:		Postal Code:

City:	Province:
Country:	Preferred Phone:
Alternate phone #1:	Alternate phone #2:
Email address:	

Pertinent Information about the Request for review

Choice of language of proceeding:	English	French
Preferred means of proceeding:	Written Submissions Only (in writing) Virtual Oral Hearing*	
* When it schedules the hearing, the Tribunal will send the parties details about how to connect to the virtual oral hearing. Should a party or their witness not have access to a computer, a tablet or smartphone, they may participate by telephone.		
This is a Request for Review of a:	Notice of Violation Minister's Decision	
Notice of Violation Number(s): or Minister's Decision Number:		

Reasons for the Request for Review (additional pages may be attached if necessary)

Signature:	Date:

Send completed form to:

Canada Agricultural Review Tribunal Secretariat
 Administrative Tribunals Support Service of Canada
 344 Slater St, 15th floor, Suite 300
 Ottawa, Ontario K1A 0B7
 T. 613-943-6405 / F. 613-943-6429
infotribunal@cart-crac.gc.ca

How to fill out and send your form

Follow these steps to fill out and send us your form:

Step 1: How to fill out your form

- This form is available in 2 formats: **large font PDF** and **HTML**
 - Use the format you prefer
 - If you use a screen reader, use the HTML form
- You can fill out the form electronically or print the blank form and fill it out with a pen
- If you fill out the form electronically, the information you enter in the form will not be saved online. You need to save the page to your own computer or device, or the information you enter will be lost.

Step 2: How to sign your form

Choose how you want to sign your form.

You can:

- **Print the form** and sign it with a pen
- **Fill out the form electronically** and choose one of these methods to sign it:
 - Type your name in the signature box
 - Draw or insert an electronic signature (some PDF readers have a signature function that lets you draw or insert an electronic signature)

Step 3: How to send your form

Send us your form by registered mail, courier, email or fax. Email is fastest.

Remember that if this form is sent by email or fax, a hard copy must also be sent to the Tribunal by registered mail as soon as possible.